

HO'OKĀKO'O
SCHOOL GOVERNING BOARD MEETING
Tuesday, August 25, 2026, 2:30 PM – 5:00 PM
Via Webex

DRAFT MINUTES

Present: Ivan Takushi, Chair; Jon Ching; Leinaala Kanana; Kumau Pineda-Akiona; David Y. Gibson

Excused: Susan Maddox, Vice Chair; Mary Komomua

Staff: Ka'ala Camara, Principal; Janice English, Principal; Paul Kepka, Principal

Guests: Briann Starkey, Vice Principal

AGENDA ITEM	PURPOSE	DECISION MAKING	FOLLOW UP	ATTACHMENTS
I. Welcome (I. Takushi)	<ul style="list-style-type: none"> The meeting was called to order at 2:38 PM. I. Takushi offered the Pule. A quorum was established. 			
II. Acceptance of Governing Board Meeting Minutes (I. Takushi)	The Board accepted the draft February 24, 2026, and May 28, 2026, Governing Board Meeting Minutes into the record.	Action Taken: Acceptance of the draft February 24, 2026, and May 28, 2026, Governing Board Meeting Minutes into the record. (K. Pineda-Akiona/J. Ching) The motion passed unanimously.		HC Governing Board Meeting Feb 24 2026 MINUTES - DRAFT HC Governing Board May 28 2026 MINUTES - DRAFT
III. Ratify June 3, 2026, Email Vote	The Board ratified the June 3, 2026 email vote to the HC Schools' 2025-2026 3 rd Quarter Financial Statements and their submission to the Commission.	Action Taken: To ratify the June 3, 2026, email vote to approve the 2025-2026 3 rd Quarter Financial Statements and their submission to the Commission. (I. Takushi/K. Pineda-Akiona) The motion passed unanimously.		KA SY 25-26 3rd Quarter Financials rev 4-27-26 KUU SY 25-26 3rd Quarter Financials rev 4-27-26 WMS SY 25-26 3rd Quarter Financials rev 4-27-26
IV. Committee of the Whole Reports (<i>Committee reports related to school governance</i>)				

<p>A. Executive (I. Takushi)</p>	<ol style="list-style-type: none"> 1. Board Recruitment <ol style="list-style-type: none"> a. The Board ratified the approval of Leinaala Kanana's nomination to the Governing Board. b. The board accepted the resignation of Kealoha Fox from the Governing Board. 3. Executive Transition <p>D. Gibson reported working with J. English and C. Kono on developing a timeline for the WMS Principal recruitment. A draft will be presented at the next board meeting.</p> 4. I. Takushi reported on the completion of the Principal 2026 EOY Evaluations and thanked the Principals for their good work. 5. D. Gibson is working with the schools to draft a Title IX policy for review at the next board meeting. 6. D. Gibson provided an update on Strategic Planning. No proposals were received from the RFP, primarily due to the project's timing. A new timeframe for strategic planning needs to be established. D. Gibson will follow up with the board on potential dates. 7. Reminder: Ethics training is required every four years. New hires must complete initial ethics training within ninety (90) days. You can find the training and more information here: https://ethics.hawaii.gov/hpcs-gbm/ 	<p>Action Taken: To ratify the Board of Directors' vote on the approval of Leinaala Kanana's nomination to the Governing Board. (I. Takushi/J. Ching) The motion passed unanimously.</p> <p>Action Needed: Acceptance of the resignation of Kealoha Fox from the Governing Board. (K. Pineda-Akiona/J. Ching) The motion passed unanimously.</p>	<p>WMS Principal Recruitment Timeline</p> <p>Title IX Policy</p> <p>Strategic Planning Dates</p>	<p>HSPCSC Draft Title IX Policy and Complaint Procedure Template for Schools.docx</p> <p>HPCS-Ethics Guide Charter School GB Members</p>
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1. Budget & Finance / Development (I. Takushi/S. Maddox) (5 min)	<p>1. I. Takushi reported the schools' 2026 audits have begun with N&K CPA.</p> <p>2. The Board ratified the following Committee email votes:</p> <p>On July 7, 2026, the Committee reviewed and approved the schools' 2026-2027 Annual Budgets by email vote</p> <p>Motion: To approve the 2026-2027 Projected Annual Budgets for Kamaile Academy, Kualapu'u School and Waimea Middle School, and their submission to the Commission.</p> <p>On July 31, 2026, the Committee reviewed and approved the schools' 2026 4th Quarter Financial Statements by email vote.</p> <p>Motion: To approve the 2025-2026 4th Quarter Financial Statements of Kamaile Academy, Kualapu'u School, and Waimea Middle School and their submission to the Commission.</p>	<p>Action Taken:</p> <p>To ratify the July 7, 2026, email vote to approve the 2026-2027 Projected Annual Budgets for Kamaile Academy, Kualapu'u School and Waimea Middle School, and their submission to the Commission. (I. Takushi/K. Pineda-Akiona) The motion passed unanimously.</p> <p>Action Taken:</p> <p>To ratify the July 31, 2026, email vote to approve the 2025-2026 4th Quarter Financial Statements and their submission to the Commission. (I. Takushi/K. Pineda-Akiona) The motion passed unanimously.</p>		<p>KA SY 26-27 Budget Summary and Expense Detail Updated 6-30-26</p> <p>Kualapu'u SY 26-27 Budget Summary and Expense Detail Updated 6-30-26</p> <p>WMS BOD Budget Summary and Expense Detail SY 26-27 Updated 6-30-26</p> <p>KA SY 25-26 4th Quarter Financials</p> <p>KUU SY 25-26 4th Quarter Financials Revised 7-30-26</p> <p>WMS SY 25-26 4th Quarter Financials</p>
2. Education	No Report.			
3. External Relations	No Report.			
V. School Reports				

<p>A. Kamaile Academy (P. Kepka) (30 min)</p>	<p>P. Kepka provided the Kamaile Principal's Report with the following highlights (see attached report):</p> <ol style="list-style-type: none"> 1. Strong start to the school year. New admin team. 500 participated in open house. Strengthening fiscal team. Revisiting LAP and its purpose. 2. Hurricane Lala - Two days of power outage; plan to file claim for lost food. HIEMA requested use of KA as a shelter; need to work with them to better prepare KA spaces 3. CSI - Working with WestEd which has been going well. P. Kepha shared the link to the data hub. Building PLC work especially in the area of teacher leadership. WestEd providing regular PD in attendance, CIA & Ola Kamaile. 4. Attendance is an issue at Kamaile and in the district. Looking at ways to address attendance including 20 afterschool clubs and increasing bussing to activities. Starting an OIA girls' volleyball team this year. <p>L. Kanana congratulated P. Kepka on the start of the OIA volleyball team.</p> <ol style="list-style-type: none"> 5. Meeting with Commission monthly; being transparent. 6. Pre-K expansion continuing; executed lease for parcel adjacent to school. Met with G70 for planning. 7. P. Kepka provided an update on the status of the school's Mission Aligned initiatives (MAI) & School Specific Measures (SSM) from the charter contract. 			<p>Kamaile School Report</p>
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<p>B. Kualapu'u School (K. Camara) (30 min)</p>	<p>K. Camara provided the Kualapu'u School Principal's Report with the following highlights (see report attached):</p> <ol style="list-style-type: none"> 1. K. Camara introduced Briamm Starkey as Kualapu'u's new Vice Principal. 2. Projecting a decrease in enrollment to 284 including 19 Pre-K and 265 K-6. 3. There has been low teacher turnover so far this year. 10 of 31 teachers are still completing their certifications. 4. SIP - KUU is also working with WestEd as part of its CSI. Improvements are beginning to show in KAEO. Coaching is provided to admin who in turn coach staff. Attendance is the focus with students missing school islandwide. 5. Grants & fiscal updates – K. Camara considering potential funding opportunities. 6. Facilities – improvements with the state are in progress including the playground and flood mitigations for the cafeteria. 7. K. Camara provided an update on the MAI/SSM. 			
<p>C. Waimea Middle School (J. English) (30 min)</p>	<p>J. English provided the Waimea Principal's Reports with the following highlights (see attached report):</p> <ol style="list-style-type: none"> 1. The start of the year Open House was a success. 2. The school opened with a blessing for Pat Rice who recently passed. 3. J. English reviewed her MAI and SSM. 4. J. English reviewed her anticipated funding sources for the year. 5. Staffing – there is a current opening for a school counselor and for a bus driver. 			<p>WMS Aug2026 HC Principal Governing Board Report</p>

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	6. Currently drafting the safety drill schedule for 26-27. Active shooter training will be conducted.			
VI. Other Business (I. Takushi)	<u>2026-2027 Meetings</u> August 25, 2026, 2:30 PM to 5:00 PM November 17, 2026, 2:30 PM to 5:00 PM (Kamaile) February 23, 2027, 12:30 PM to 3:00 PM (Kualapu'u) May 25, 2027, 2:30 PM to 5:00 PM (Waimea)			
VII. Adjourn (I. Takushi)	The meeting adjourned at 4:10 PM. Next Meeting: November 17, 2026, at Kamaile.			

Ho'okāko'o's Schools and its Governing Board represent communities from across the islands. The Governing Board conducts virtual and hybrid meetings to ensure community participation with reasonable measures to allow public participation consistent with social distancing practices. Written testimony or requests to provide oral testimony must be received prior to the start of the Governing Board Meeting. Please contact your school for virtual access or to participate in person. For more information: (808) 983-3835, ext. 103 or info@hookakoo.org.