



Local Advisory Panel Virtual Mtg MINUTES – Tues., Jan. 18, 2022 4:30 – 5:30PM

Time	Activity	Facilitator	Notes
4:30pm	<ul style="list-style-type: none"> ● Call Meeting To Order – Happy New Year/Welcome, Quorum, Check-In ● Moment of Silence for Dr. Paul Nakayama ● Review/Approve Nov. 16, 2021 WMS LAP Meeting Minutes 	PKanekuni & JEnglish	<p>Called to order 4:30 PM; Quorum Confirmed.</p> <p>Minute of silence</p> <p>Minutes approved w/ revisions.</p>
4:40pm	Ho'okako'o Update	DGibson	See P.
4:45pm	<p>Principal Report:</p> <ul style="list-style-type: none"> ● 2nd Semester 21-22SY: Covid Update – Cases, Absences, Family Communications ● Personnel Changes ● Accomplishments - Added SEL Supports <ul style="list-style-type: none"> ● Pat Ayat – Trauma-Informed Art Teacher/Counselor ● Ilene Grossman – Mentoring Coordinator ● Mala'ai Garden - Free After-School Art Classes ● Free After-School MEP Homework Help & Intramurals ● Free On-Campus COVID Testing ● NWEA Assessments ● Student Field Trips ● Community Kokua ● School Climate/Campus Safety ● Employment Postings: <ul style="list-style-type: none"> ○ Bus Driver (0.75FTE) ○ Migrant Education Para Professional Tutor (PPT) ○ 2 Para Professional Educators (PPE) - Math ○ Substitute Teachers ● Additional Academic Assessments: NAEP, SBA 	JEnglish	See Principal's Report (attached) and P. 3
5:00pm	<p>Budget Update –</p> <ul style="list-style-type: none"> ● 21-22SY: Budget submitted to Commission; Resolved deficit ● 22-23SY: Expecting budget shortfall ● OHA Funding 	<p>JEnglish</p> <p>PRice</p>	See P. 5



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	<ul style="list-style-type: none"> ● HCF Career Connected Learning Grant – Re-starting Mentoring, Robotics, etc. ● School-based Fundraising & Partnerships: <ul style="list-style-type: none"> ○ WMS Faculty-Staff “Ask”, Virtual Auction, \$20,000 Match Challenge Completed ○ Mahalo to HC Board and staff for contributions ○ Dr. Gremminger Pathway Scholarships for May 2022 	PCook JEnglish	
5:10pm	Family Representatives Input <ul style="list-style-type: none"> ● Reflections/Concerns/Suggestions/Questions 		See P. 6
5:14pm	Teacher-Staff Representatives Input <ul style="list-style-type: none"> ● Reflections/Concerns/Suggestions/Questions 		See P. 6
5:18pm	Community Representatives Input <ul style="list-style-type: none"> ● Reflections/Concerns/Suggestions/Questions 		See P. 7
5:22pm	New Business Community Input (2 minutes each) REMINDER: Next WMS Virtual LAP Meeting: Tues., February 15, 2022. 4:30-5:30 PM)	PKanekuni	See P. 7

**Attachments – Principal’s Report – Jan. 18, 2022
WMS Mentoring Introduction (PPT)**

Attendance: 1/18/22

- Community Reps:** Phyllis Kanekuni, Pete Hendricks, Midge Jambor, Andrew Odell
- Family Reps:** Jennifer Brown, Jennifer Hirayama
- Certificated Reps:** Doreen Williams (6th); Jennifer Fischer (8th)
- Classified Reps:** None
- HC Board:** Pualani Akaka, Susan Maddox
- HC Staff:** David Gibson
- WMS Admin:** Janice English
- WMS Staff:** Patti Cook



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Guests: Pat Rice (School Improvement Specialist/Title I & Grant Coordinator), Kumu Cherise Mundon, Pat Ayat (Trauma Informed Art Teacher/Counselor); Holly Sargeant-Green (Mala'ai Garden), Ilene Grossman (Mentoring Coordinator), PJ Foehr (Interim Deputy Director/Hawai'i Public Charter School Commission; Colin Miura – Family Rep Nominee

Brief introduction of Pat Ayat who could only stay briefly – had to go help w/ new after-school program. Said he's grateful to join WMS faculty thanks to an OHA grant. Will be wearing multiple hats to support students, teachers and staff; is also helping with a new after-school program that combines intramurals with homework help.

Minute of Silence for Dr. Paul Nakayama, former Ho'okako'o Corp. Board Member from Waimea, who passed away Dec. 18, 2021. PKanekuni expressed group's appreciation for his dedication to students and steady leadership; Kumu Cherise Mundon suggested planting a tree on campus in his memory – perhaps an 'Ohi'a sapling as we have done this before for cherished teachers/staff and community friends. Pat Rice spoke about how humble he was and how much he did to help put the school on track.

HO'OKAKO'O UPDATE: Brief recap by DGibson:

Kamaile Academy: Transitioned to full distance learning due to high COVID positivity rates in Waianae and low vaccination rate; 2/3s of approx. 1,000 students out either due to Covid, close contact exposure, or families concerned about safety. Also 25-30 teachers out. Hope to return to in-person instruction 1/24/22 pending Covid numbers.

Kualapu'u Elementary: All classrooms back after having closed three days last week; high rate of absenteeism due to close contact or family reluctance for safety. Sending homework home – not virtual.

Pualani Akaka – HC Board Chair: Thanked all WMS faculty, staff and LAP for the stability they are providing to the community – “thank you for your service.”

DGibson shared that 2022 is the 20th anniversary of the founding of Ho'okako'o Corp. by the 2002 Legislature; 2023 is WMS' 20th anniversary as a public conversion charter school. HC Board looking at how to celebrate this important milestone.

PKanekuni asked DGibson if HC reports Covid cases to DOE. DGibson said while it's not required, HC Principals including JEnglish report positive cases on campus to HC and the Commission which in turn reports to DOE, BOE and commissioners. PJ Foehr w/ commission staff verified this saying while not required, Commission believes public awareness,



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transparency, and accountability requires this reporting. Info also posted to commission website. He thanked HC and JEnglish for keeping commission informed.

PRINCIPAL REPORT:

2nd Semester Overview: Covid Update: JEnglish briefed LAP about procedures in place for reporting positive cases, how Contact Tracing works, and process for informing teachers/staff, families, HC, Commission when cases occur. To date, she has shared 11 letters re: faculty, staff or student cases. She acknowledged and thanked WMS Health Aide Deandra Kalahiki for exceptional help with following up with families. JEnglish continues to personally handle contact tracing re: positive cases because it helps to know exactly what's happening, how students, families, faculty and staff are doing, and also helps identify which students are vaccinated – must know this to advise families on specific DOE/DOH/CDC guidelines re: days of isolation and when can return to school.

WMS working with a Kidney Foundation/DOE partnership to provide on-campus rapid testing every Monday 1-2:30 PM; if test POSITIVE, student/teacher/staff asked to return for PCR test – all to help keep school-community safe. Also said school continues to use a variety of communications strategies to keep families informed about other testing and vaccination opportunities (Letters and postings via ClassDojo, School Messenger, Wednesday Envelope and the school's social media.)

JEnglish thanked Commission and staff for helping improve reporting connection to DOH making it more seamless.

Personnel Changes & 1st Semester Accomplishments: See Principal's Report.

JEnglish introduced Ilene Grossman, new Mentoring Coordinator thanks to funding secured by PRice from Hawai'i Community Foundation/Career Connected Learning grants. Ilene is well known by WMS faculty-staff, has worked on several place-based projects with teachers Tina Yohon and Jade Bowman. Ilene shared PPT about mentoring program – how it works and what's involved; also shared flyer being distributed to recruit mentors and asked LAP's help with this. If questions or possible mentor candidates, please share with Ilene_Grossman@wmpccs.org.

JEnglish asked Holly Sargeant-Green w/ Mala'ai to brief LAP on new after-school art classes. Holly shared flyer and that instructor is Helen Naho'opi'i who is volunteering both her time and donating all supplies. Helen is a WMS alumni, too.

Holly also shared new partnership involving a "sister garden" at the front entrance of Mauna



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Lani Bay Hotel, which was blessed this past weekend by Danny Akaka. Mala'ai has worked with Mauna Lani often over the years, usually with their chefs coming to cook with students. This new partnership was suggested and coordinated by Mala'ai Board member Marilyn Fitzgerald. Partnership in its infancy but really nice because so many WMS parents work at the resort and connects the school and garden to a new "audience".

JEnglish briefed LAP on new after-school partnership that combines intramural sports with tutoring by HPA seniors as part of a Capstone project.

JEnglish thanked LAP Community Rep Pete Hendricks for bringing a friend, Hal Bouchard, to work with several 8th grade students and repair picnic tables – using power tools. Pete said students learned quickly and applied themselves; "believes school needs more of this."

8th Grade teacher Jennifer Fischer shared that these are her students and how much they enjoyed working with Pete and Hal; said they learned a lot, too.

Campus Climate/Campus Safety: JEnglish shared having held a series of talks with students re: Kindness/Anti-Bullying. Also reviewed off-campus evacuation drill held that morning. Postponed lockdown drill until Covid surge subsides.

Annual HIDOE School Quality Survey (SQS): Requested of all public school families and also teachers-staff. For WMS, survey will run 2/2-3/2/22. WMS Leadership recommended student incentive reward of a Free Dress Day for all whose families confirm completing the survey by returning SQS survey postcard.

Employment Opportunities: JEnglish particularly asked LAP's help with recruiting Sub Teachers.

BUDGET UPDATE:

JEnglish quickly reviewed 21-22SY budget (expect to be about \$136,000 in the black thanks to federal ESSER funds and combination of donations and grants. Re: 22-23SY – Expects budget shortfall to impact staffing; need to continue school-based fundraising and has already started meeting with Leadership and teacher committee to map out staffing plan.

OHA Funding: PPrice reviewed that there are 20+ criteria that must be reported quarterly – very high level of accountability for the \$60,000 grant. Re: regular OHA funding usually received by school – no word yet; none of the Hawaiian Focused Public Charter Schools or Commission which assists with distributing this funding have heard about 21-22SY plan. Re: OHA R&M



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grant – WMS approved for washer/dryer, gravel, storage sheds, and custodial supplies.

Kukio Community Fund Grant – PRice confirmed WMS approved for a \$20,000 grant to help underwrite school counselor position.

School-based Fundraising: PCook reported 50% of WMS faculty-staff have contributed to date; Thanked all who contributed to and participate in the school's first virtual auction – raised over \$22,000 (more than 2x previous auctions); fulfilled \$20,000 "match" challenge.

JEnglish thanked HC Board and Staff for their personal financial support and also explained that Dr. Paul Gremminger had once again funded "high school and beyond" scholarships for WMS exiting 8th graders; 10 to be awarded in May 2022.

FAMILY REPRESENTATIVES INPUT:

WMS Parent Jennifer Brown thanked Janice English and school staff for how quick and comprehensive the school's response and follow up has been re: Covid cases on campus. "My son was identified as a 'close contact' – I really appreciated the personal call; I just don't worry about him. I work at a different school and we had a situation that wasn't so good. I appreciate the extra effort."

TEACHER REPRESENTATIVE INPUT:

8th Grade Teacher Rep Jennifer Fisher shared:

- 8th graders are continuing their Piko projects with designing 'ohe kapala this quarter.
- Ms. Onaka's Student Activities students are organizing the January Spirit Week this week including a school-wide planting project.
- Students are interviewing family members or friends to complete an Immigrant Experience project for Social Studies.
- Students just completed their 3rd engineering design challenge in science designing Hydraulic/Pneumatic Lift Arms.
- Preliminary (not final) NWEA results: For Math, 62.5% of students met their projected RIT Goal Score, 40.8% for Language Arts: Reading, 59.7% for Science.

6th Grade Teacher Rep Doreen Williams shared preliminary NWEA testing results: 6th Grade has completed testing; students did not necessarily meet RIT Goals but showed improvement:

- Science – 71% showed growth (38 of 54)
- ELA – 80% showed growth (40 of 50)
- Math – 96% showed growth (55 of 57)

Said: "6th Grade teacher team is really happy with these results and also that students were excited about it – "there was more of an atmosphere of how important the tests were."



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NOTE re: NWEA Fall Assessments: Pat Rice clarified that teachers are still working to get all students to complete NWEA fall assessment and until the NWEA testing window closes later this month. results are not final.

COMMUNITY REPRESENTATIVES INPUT:

Colin Miura shared info about new KTA Pharmacy offering of free weekly rapid PCR testing every Wednesday in upstairs conference room at Waimea Center. In partnership with AlohaClear.com – need to pre-register please. Already fully booked for this Wednesday 1/19/22.

PKanekuni shared Queen's Covid Hotline info (808-691-2619) – as being very helpful when you have detailed questions.

Everyone urged to take advantage of opportunity for every household to order 4 free at-home Covid tests online: CovidTest.gov (funded by federal government).

NEW BUSINESS:

No other community input.

Everyone thanked for attending meeting and urged to stay safe.

Meeting adjourned @ 5:20 PM.

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